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Graduate Committee Minutes

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4-8-2021

## Graduate Committee Minutes

Audie Graham

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# GRADUATE COMMITTEE MINUTES

Graduate Committee Meeting Date – April 8, 2021

- Present: Dr. Felix Hamza-Lup, CEC; Dr. Amanda Konkle, CAH; Dr. Caren Town, CAH; Dr. Laurie Gould, CBSS; Dr. William Amponsah, Parker COB; Dr. Timothy Cairney, Parker COB; Dr. Shelli Casler-Failing, COE; Dr. Ming Fang He, COE; Dr. Christine Bedore, COSM; Dr. Andrew Hansen, JPHCOPH; Dr. Jessica Schwind, JPHCOPH; Dr. Linda Tuck, WCHP; Ms. Ann Fuller, Univ. Libraries; Mrs. Jessica Rigg, Univ. Libraries; Dr. Amanda Graham, [Alternate] CBSS
- Guests: Dr. Cindy Groover, VPAA; Dr. Ashley Walker, COGS; Dr. Checo Colón-Gaud, COGS; Mrs. Audie Graham, COGS; Ms. Randi Sykora, COGS; Ms. Christina Samuel, GSO Representative; Mr. Wayne Smith, Registrar's Office; Ms. Doris Mack, Registrar's Office; Ms. Tiffany Hedrick, Registrar's Office; Ms. Tywanda Baker, Registrar's Office; Dr. Deborah Thomas, COE; Dr. Stephen Rossi, WCHP; Dr. Brian Koehler, COSM; Dr. David Williams, CEC; Dr. Nandi Marshall, JPHCOPH; Dr. Rand Ressler, Parker COB; Dr. Daniel Skidmore-Hess, CBSS; Mr. Norton Pease, CAH; Dr. Steven Harper, CAH; Dr. Joanne Chopak-Foss, JPHCOPH; Dr. Linda Kimsey, JPHCOPH; Dr. Laura Regassa, COSM
- Absent: Dr. Xiaoming Yang, CEC; Dr. Michele McGibony, COSM; Dr. Greg Ryan, WCHP

## I. CALL TO ORDER

Dr. Shelli Casler-Failing called the meeting to order on Thursday, April 8, 2021 at 9:00 AM.

## II. APPROVAL OF AGENDA

Dr. Casler-Failing stated the College of Arts and Humanities requested to amend the agenda by removing all of the new and revised course curriculum items submitted by the Betty Foy Sanders Department of Art. Dr. Amanda Konkle made a motion to remove these items from the agenda. A second was made by Dr. William Amponsah and the motion to amend the agenda was passed.

## III. CHAIR'S UPDATE – No Chair's update was provided.

## IV. DEAN'S UPDATE

Dr. Ashley Walker shared the following updates:

- Nominations for the Averitt Awards for Excellence in Graduate Research and Instruction were received and the nominees were asked to provide supplemental materials to complete their application packet. We hope to make the announcement of the winners soon. There will be two winners selected from each category and each recipient will receive a \$500 cash prize.
- The next COGS Social Hour webinar will be held on Thursday, April 15th, from 5:30-6:30 PM. The session is Beyond the Resume: Preparing for Life After Graduate School. The guest speakers will be from the Office of Career & Professional Development. The Career Development Specialist who will be participating are Amy Rowell, Brandon Solie, and Tiffany Williams. COGS will send emails to graduate students with additional information as the date approaches.
- The next virtual Graduate Writer's Boot Camp session will be held April 20th–25th. The deadline for graduate students to register is 12 PM on April 19th. During the April session the GSO will be offering a structured week of accountability to help students meet their writing goals, increase productivity, and foster mental resilience before finals. The registrants will be paired with a fellow graduate student to communicate with throughout the week via email, text, call or video chat. COGS has sent this information out to graduate students.

Dr. Walker thanked Dr. Casler-Failing for serving as Chair, and thanked the committee for what they do for the university.

## V. TENTATIVE 2021-2022 MEETING SCHEDULE

Dr. Walker stated the proposed 2021-2022 Graduate Committee meeting schedule is tentative. She said there may be changed made later, but asked the committee members to be mindful of the dates.

**The 2021-2022 proposed Graduate Committee meeting schedule is below.**

## Proposed Schedule of Meetings Graduate Committee (GC) 2021-2022 Academic Year

Meeting Date	Meeting Time	Meeting Locations		Agenda Items Due to Office of the Registrar	Agenda Items Due to GC Recording Secretary	Agenda Items Posted on Web and Sent to GC Members
		Statesboro Campus	Armstrong Campus			
September 9, 2021	9:00 a.m.	TBD		August 19, 2021	August 26, 2021	September 2, 2021
October 14, 2021	9:00 a.m.	TBD		September 23, 2021	September 30, 2021	October 7, 2021
November 11, 2021	9:00 a.m.	TBD		October 21, 2021	October 28, 2021	November 4, 2021
January 20, 2022	9:00 a.m.	TBD		December 1, 2021	January 6, 2022	January 13, 2022
<b>*February 10, 2022</b>	<b>9:00 a.m.</b>	<b>TBD</b>		<b>January 20, 2022</b>	<b>January 27, 2022</b>	<b>February 3, 2022</b>
March 10, 2022	9:00 a.m.	TBD		February 17, 2022	February 24, 2022	March 3, 2022
<b>**April 14, 2022</b>	<b>9:00 a.m.</b>	<b>TBD</b>		<b>March 24, 2022</b>	<b>March 31, 2022</b>	<b>April 7, 2022</b>

**\*THIS IS THE PRIORITY DEADLINE TO HAVE COURSE APPROVALS ENTERED INTO BANNER BEFORE THE OPENING OF STUDENT REGISTRATION ON MARCH 7, 2022**

**\*\*THIS IS THE FINAL MEETING FOR CURRICULUM APPROVALS FOR THE 2022-2023 GSU CATALOGS (Note: Items requiring Board of Regents/System Office approval may still not make the catalogs if submitted this late and the submission is still pending System Office/Board of Regents/DOE approval at the time the catalogs are finalized)**

### VI. NEW BUSINESS

#### A. College of Science and Mathematics

*Dr. Brian Koehler presented the agenda item for the College of Science and Mathematics.*

#### **Department of Geology and Geography**

Revised Course:

[GEOG 5091G: Applied GIS](#)

**JUSTIFICATION:**

A slight typo in the title was revised to adjust "Gis" to "GIS" (abbreviated short-hand for "Geographical Information Systems").

The contact hours and schedule type for this course were incorrectly listed. They have been changed to accurately reflect the course, which is a Lecture/Supervised Laboratory with 2 lecture and 4 lab contact hours, which is consistent with all GIS courses in the Department of Geology & Geography.

The repeatable status of "yes" was erroneously encoded. This was changed to "no."

"Course fees" were erroneously coded as "no." There is a \$50 course fee, which has already been approved (the fee is already listed in BANNER, so this "correction" in CIM will not change anything for the students).

All other "changes" were simply entering missing items in CIM (ie, for form completeness).

**MOTION:** Dr. Timothy Cairney made a motion to approve the agenda item submitted by the Department of Geology and Geography. A second was made by Dr. Ming Fang He, and the motion to approve the Revised Course was passed.

## **B. Waters College of Health Professions**

*Dr. Stephen Rossi presented the agenda items for the Waters College of Health Professions.*

### **Department of Health Sciences and Kinesiology**

#### Revised Programs:

[MS-KIN/SP-NT: Kinesiology M.S. \(Concentration in Sport and Exercise Psychology\) \(Non-Thesis\)](#)

#### **JUSTIFICATION:**

Consistent with other graduate programs within the MSK, the Georgia Southern graduate community, and with other master's programs in sport and exercise psychology, we are seeking to remove the GRE as a required component to our application for admission. Additionally, while the current application process requires the names and contact information for 3 references, we would like to change this to require 3 actual letters of recommendation submitted on behalf of an applicant.

[MS-KIN/PSYC: Kinesiology M.S. \(Concentration in Sport and Exercise Psychology\) \(Thesis\)](#)

#### **JUSTIFICATION:**

Consistent with other graduate programs within the MSK, the Georgia Southern graduate community, and with other master's programs in sport and exercise psychology, we are seeking to remove the GRE as a required component to our application for admission. Additionally, while the current application process requires the names and contact information for 3 references, we would like to change this to require 3 actual letters of recommendation submitted on behalf of an applicant.

This program will be offered on the Statesboro campus.

[MHA-HLTH: Health Administration M.H.A.](#)

#### **JUSTIFICATION:**

Consistent with other CAHME accredited peer graduate programs in health administration and the Georgia Southern graduate community, the MHA faculty has unanimously approved a proposal to remove the submission of GRE/GMAT score(s) as a required component to its application for admission beginning with the fall 2021 cohort.

[MS-KIN/AT: Kinesiology M.S. \(Concentration in Athletic Training\) Thesis](#)

#### **JUSTIFICATION:**

Replace KINS 7099 selected topics course with the new KINS 6137 research writing course. Research writing was the topic for KINS 7099. Deleted the language of KINS 7898 or KINS 7999 and added KINS 7999 thesis as the only option for this concentration. Added the missing elective requirement language to the program page.

**MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Health Sciences and Kinesiology. A second was made by Dr. Konkle, and the motion to approve the Revised Programs was passed.**

## **C. Jiann-Ping Hsu College of Public Health**

*Dr. Linda Kimsey and Dr. Joanne Chopak-Foss presented the agendas items for the Jiann-Ping Hsu College of Public Health.*

### **Dean's Office**

#### New Course:

[PUBH 7140: Applied Statistical Methods in Public Health](#)

#### **JUSTIFICATION:**

This course is being added to the DrPH Core across concentrations to strengthen students' ability to apply statistical methods to answer a research question in public health. LK

#### Revised Courses:

[PUBH 5000G: Selected Topics in Public Health](#)

#### **JUSTIFICATION:**

With our other special topics courses, there is an issue with the selected topics courses apparently are not set up to be repeatable even though it's our selected topics course and students take multiple of it. This is actually causing issues in other colleges since they are trying to take multiple of our term B courses and they cannot register in the second course and degree works cannot place it. In addition,

our undergraduate and graduate students have had issues with financial aid because it shows up in degreeworks as the same course, even if it is two different special topics courses.

We are changing this to prevent this issues from occurring with the new special topics course.

[PUBH 5521G: Women and Minority Health Issues](#)

*JUSTIFICATION:*

The original course number (GEPH 6133) is being changed. The course will now be offered at the 5000 level to provide this course for undergraduates and graduates. PUBH 5521 has been proposed as well.

Revised Program:

[CERG-PUBHLTH: Certificate in Public Health](#)

*JUSTIFICATION:*

Edits made to the program page regarding where to send test scores and to add the mention of the online program. Additionally, the mission statement was updated.

**MOTION: Dr. Caren Town made a motion to approve the agenda items submitted by the Dean's Office. A second was made by Dr. He, and the motion to approve the New Course, Revised Courses, and Revised Program was passed.**

**Department of Biostatistics, Epidemiology and Environmental Health Sciences**

Revised Programs:

[DPH-BIOST: Public Health Dr.P.H. \(Concentration in Biostatistics\)](#)

*JUSTIFICATION:*

The updates focused on including the list of directed electives.

Mar 2021. This updated provides clarifying language on the expected qualifications of applicants, and it modifies the Core Courses in the Program of Study by removing PHLD 9131 and PHLD 9333, and adding PUBH 7140. An elective is also added. (LK)

[DPH-EPID: Public Health Dr.P.H. \(Concentration in Epidemiology\)](#)

*JUSTIFICATION:*

Mar 2021. This updated provides clarifying language on the expected qualifications of applicants, and it modifies the Core Courses in the Program of Study by removing PHLD 9131 and PHLD 9333, and adding PUBH 7140. An elective is also added. (LK)

**MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Biostatistics, Epidemiology and Environmental Health Sciences. A second was made by Dr. Cairney, and the motion to approve the Revised Programs was passed.**

**Dr. Casler-Failing made a comment regarding the revised programs. She hopes the conversation is being held moving forward in regard to the GRE requirement as it pertains to diversity, equity, and inclusion practices.**

**Department of Health Policy and Community Health**

Revised Course:

[HSPM 9433: Rural & Underserved Populations, Systems, and Policy](#)

*JUSTIFICATION:*

The College of Public Health is proposing a new DrPH concentration in Health Policy & Management. This course represents a required element of this new concentration.

Revisions to the DrPH HPM program are being made to improve curriculum by capitalizing on synergies between existing courses and to allow students flexibility to tailor coursework to include management-focused electives. This change capitalizes on the benefits of comparing/contrasting policies and research methods for rural and underserved populations. LK

Revised Programs:

[DPH-CHBED: Public Health Dr.P.H. \(Concentration in Community Health Behavior and Education\)](#)

**JUSTIFICATION:**

The updates focused on including the list of directed electives.

Mar 2021. This updated provides clarifying language on the expected qualifications of applicants, and it modifies the Core Courses in the Program of Study by removing PHLD 9131 and PHLD 9333, and adding PUBH 7140. An elective is also added. (LK)

**DPH-PHLEAD: Public Health Dr.P.H. (Concentration in Public Health Leadership) (Online)**

**JUSTIFICATION:**

In 2016, CEPH recommended competencies for all DrPH graduates. In order to meet these competencies, DrPH students will work with CTE and the Provost's office to successfully complete training and teach at least one course [FYE 1200 or CORE 2000].

Mar 2021. This updated provides clarifying language on the expected qualifications of applicants, and it modifies the Core Courses in the Program of Study by removing PHLD 9131 and PHLD 9333, and adding PUBH 7140. PHLD 9131 and PHLD 9333 are moved to required Concentration Courses. The number of elective hours changes from 12 to 9. LK

**DPH-PH/HPM: Public Health Dr.P.H. (Concentration in Health Policy and Management)**

**JUSTIFICATION:**

The updates focused providing information into the new cells.

Mar 2021. This updated provides clarifying language on the expected qualifications of applicants, and it modifies the Core Courses in the Program of Study by removing PHLD 9131 and PHLD 9333, and adding PUBH 7140. Course modifications are made to capitalize on synergies across concentrations and within the HPM concentration. HPM students will now take Communication and Advocacy with CHBE students (CHBE 9235) and HSPM 9433, Rural Populations, Systems and Policy is modified to incorporate HSPM 9434 Underserved Populations, Systems, and Policy into one course. A doctoral seminar course is added (PUBH 9630) and 2 Management-focused electives are added. (LK)

**MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Health Policy and Community Health. A second was made by Dr. Konkle, and the motion to approve the Revised Course and Revised Programs was passed.**

**Dr. Casler-Failing made a statement in regards to the GRE being a requirement for the programs.**

**Dr. Walker asked about the admission requirement language regarding the GPA. The language states "Preferred minimum cumulative GPA of 3.0/4.0 scale in upper division graduate courses. Competitive candidates will have a graduate GPA of 3.5 or higher." She is concerned there will be a decrease of applications for the doctoral concentrations. Dr. Linda Kimsey stated this conversation was had amongst the leadership in the College. The College has seen an increase in applications for the leadership concentration. Dr. Kimsey said the consensus across the College was to focus on improving the quality of their applicants for the doctoral programs, and wanted to increase the quality across the board for all concentrations. Dr. Kimsey agreed with Dr. Walker that they should watch the number of applicants in the next cycle. Dr. Walker said she thinks there will be a number of questions from applicants asking for clarification of this language.**

**D. College of Engineering and Computing**

*Dr. David Williams presented the agenda items for the College of Engineering and Computing.*

**Department of Computer Science**

**New Course:**

**[CSCI 5535G: Data Mining](#)**

**JUSTIFICATION:**

This is a graduate course for the MS-CS programs. It supports the concentrations: "Machine Learning" and "Data and Knowledge Systems".

**Revised Course:**

**[CSCI 7335: Image Processing](#)**

*JUSTIFICATION:*

The department, on the recommendation of the curriculum committee, proposes this course be reactivated to support graduate students pursuing the machine learning concentration. The topics were deemed important preparation for graduate student success in this growing field. The course number has been revised and the department changed as this was an Armstrong course previously.

**MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Computer Science. A second was made by Dr. Town and the motion to approve the New Course and Revised Course was passed.**

**Department of Manufacturing Engineering**

New Course:

[MFGE 5339G: Manufacturing Standards and Standardization](#)

*JUSTIFICATION:*

This is a new 5000-level course added to our curriculum to cover the important area of manufacturing systems, standardization, mass production, and major types, structure, and database of standards.

The problem with the course number is now fixed.

Revised Courses:

[MFGE 5135G: Lean World Class Manufacturing](#)

*JUSTIFICATION:*

This course has a TMAE subject code with "ownership" in the Department Mechanical Engineering (MechE). The MS in Applied Engineering (MSAE) program was moved under the Department of Manufacturing Engineering (MfgE) from MechE when the MS in Mechanical Engineering (MSME) was approved. This course is one of several that comprises the MSAE curriculum and is being modified (CIP Code, course number, subject code, catalog description, SLO's etc..) to move "ownership" under the MfgE Department in support of the MSAE degree program.

[MFGE 5230G: International Manufacturing](#)

*JUSTIFICATION:*

This course has an old TMFG subject code with "ownership" in the Department Mechanical Engineering (MechE). The MS in Applied Engineering (MSAE) program was moved under the Department of Manufacturing Engineering (MfgE) from MechE when the MS in Mechanical Engineering (MSME) was approved. This course is one of several that comprises the MSAE curriculum and is being modified (Department, CIP Code, course number, catalog description, SLO's etc..) to move "ownership" under the MfgE Department in support of the MSAE degree program and specifically a change of subject code to MFGE.

[MFGE 5338G: Industrial Hygiene and Ergonomics](#)

*JUSTIFICATION:*

This course has a TSEC subject code with "ownership" in the Department Mechanical Engineering (MechE). The MS in Applied Engineering (MSAE) program was moved under the Department of Manufacturing Engineering (MfgE) from MechE when the MS in Mechanical Engineering (MSME) was approved. This course is one of several that comprises the MSAE curriculum and is being modified (Department, CIP Code, course number, catalog description, SLO's etc..) to move "ownership" under the MfgE Department in support of the MSAE degree program and specifically a change of subject code to MFGE.

[MFGE 7430: Industrial Case Study Analysis](#)

*JUSTIFICATION:*

This course has a TMAE subject code with "ownership" in the Department Mechanical Engineering (MechE). The MS in Applied Engineering (MSAE) program was moved under the Department of Manufacturing Engineering (MfgE) from MechE when the MS in Mechanical Engineering (MSME) was approved. This course is one of several that comprises the MSAE curriculum and is being modified (Department, CIP Code, course number, catalog description, SLO's etc..) to move "ownership" under the MfgE Department in support of the MSAE degree program and specifically a change of subject code to MFGE.



[MFGE 7530: Research in Applied Engineering](#)

*JUSTIFICATION:*

This course has a TMAE subject code with "ownership" in the Department Mechanical Engineering (MechE). The MS in Applied Engineering (MSAE) program was moved under the Department of Manufacturing Engineering (MfgE) from MechE when the MS in Mechanical Engineering (MSME) was approved. This course is one of several that comprises the MSAE curriculum and is being modified (Department, CIP Code, course number, catalog description, SLO's etc..) to move "ownership" under the MfgE Department in support of the MSAE degree program and specifically a change of subject code to MFGE.

Revised Programs:

[MSAE-MF/AME: Applied Engineering M.S.A.E. \(Concentration in Advanced Manufacturing Engineering\) \(Thesis\)](#)

*JUSTIFICATION:*

Proposed course revisions to existing courses which is updating (old) subject codes from Mechanical Engineering to Manufacturing Engineering are reflected on this revised program page (AME concentration, Thesis).

Program Assessment Methods for SLO's are added.

Program SLO's and Program Mission were updated.

[MSAE-MF/AMNT: Applied Engineering M.S.A.E \(Concentration in Advanced Manufacturing Engineering\) \(Non-Thesis\)](#)

*JUSTIFICATION:*

Proposed course revisions to existing courses which is updating (old) subject codes from Mechanical Engineering to Manufacturing Engineering are reflected on this revised MSAE program page (AME concentration, Non-Thesis).

Program Assessment Methods for SLO's are added.

Program SLO's and Program Mission were updated.

Accelerated Bachelor's to Masters (ABM) admission requirements were updated

[MSAE-ME/EMNT: Applied Engineering M.S.A.E \(Concentration in Engineering Management\) \(Non-Thesis\)](#)

*JUSTIFICATION:*

Detail requirements are added to enhance the quality of the program by reflecting the proposed revisions to courses heretofore under Mechanical Engineering.

New elective courses recommended by program faculty and Professional Advisory Committee (PAC) discussions are added as options under Restricted Electives.

This program will be offered on the following campus(es): Statesboro campus.

[MSAE-ME/EM: Applied Engineering M.S.A.E. \(Concentration in Engineering Management\) Thesis](#)

*JUSTIFICATION:*

The program is being moved under the administration of the Department of Manufacturing Engineering program from the Department of Mechanical Engineering because Mechanical Engineering now has its own Master of Science in Mechanical Engineering program (MSME) and the MSAE is now the graduate program for students who wish to pursue a graduate degree in the field of Manufacturing Engineering.

Proposed course revisions to existing courses updating (old) subject codes from Mechanical Engineering are reflected on this revised program page.



New elective courses recommended by program faculty and Professional Advisory Committee (PAC) discussions are added as options under Restricted Electives.

This program will be offered on the following campus(es): Statesboro campus.

**MOTION: Dr. Felix Hamza-Lup made a motion to approve the agenda items submitted by the Department of Manufacturing Engineering. A second was made by Dr. He, and the motion to approve the New Course, Revised Courses, and Revised Programs was passed.**

#### **Department of Mechanical Engineering**

##### New Courses:

##### [MENG 5335G: Applied Programmable Logic Controllers](#)

##### *JUSTIFICATION:*

Programmable Logic Controllers are widely used in manufacturing and engineering related industries. This new course will provide students an opportunity of gaining knowledge of PLC and applying it to engineering applications. The Mechanical Engineering Department's External Professional Advisory Committee considered this an important addition to ensure program currency and validity.

##### [MENG 5531G: Metalcasting](#)

##### *JUSTIFICATION:*

Metalcasting is a resurgent technology in the engineering industry. There is no existing course concentrated on metalcasting and students are not exposed to enough metalcasting knowledge in the existing courses. This course is created to enhance the knowledge of students to fit the needs of industry. The Mechanical Engineering Department's External Professional Advisory Committee considered this an important addition to ensure program currency and validity. This course will capitalize on completed investments and renovations to GSU metalcasting facilities.

##### [MENG 5533G: Applied Welding and Joining](#)

##### *JUSTIFICATION:*

The course covers the fundamentals knowledge of manufacturing (welding and joining) processes and manufacturing (welding and joining) science for mechanical engineering students. The lab emphasizes hands-on-experience using various welding power sources, non-destructive evaluation (NDE) methods, temperature sensors, and industrial robots. The increasing reliance of industries on the experience of welding and joining workforce have led to increasing demand for mechanical engineering professional with manufacturing (welding and joining) knowledge. Currently, our curriculum does not include such a course. The knowledge gain from this course is attractive to both the industries as well as academia. The Mechanical Engineering Department's External Professional Advisory Committee considered this an important addition to ensure program currency and validity.

##### Revised Courses:

##### [MENG 5090G: Selected Topics in Mechanical Engineering](#)

##### *JUSTIFICATION:*

1. Update Student Learning Course Outcomes and General Course Description to fit the requirement of SACS and ABET.
2. Repeatability status changed so that students can receive credit for two or more different courses offered as special topics.
3. Based on what we have learned in recent semesters about synchronous learning, added as an option.
4. Catalog description cleaned up and made more accurate
5. Pre-requisites changed from permission of instructor to make them more specific and WINGS enforceable.

##### [MENG 5891G: Special Problems in Mechanical Engineering](#)

##### *JUSTIFICATION:*

Update Student Learning Course Outcomes, General Course Description and Repeatable Status to fit the requirement of SACS and ABET.

Synchronous instruction also added as schedule type. Based on the success of offering synchronous courses S20 and F20, the department would like the flexibility to offer some courses synchronously (particularly in the summer or when multiple sections are being offered to provide an option of synchronous and face-2-face instruction). This will also allow for greater synchronous offerings between campuses and more efficient faculty scheduling.

Repeatable for credit added to allow students to take multiple sections of different special problems and have it count towards graduation.

Revised Programs:

[MSME-ME: Mechanical Engineering M.S.M.E. \(Thesis\)](#)

JUSTIFICATION:

MENG 5090G, MENG 5335G, MENG 5531G, MENG 5533G, MENG 5891G, MENG 5231G, MENG 7239, MENG 7895, and MFGE 5533G are added in the list of elective courses.

[MSME-ME/NT: Mechanical Engineering M.S.M.E. \(Non-Thesis\)](#)

JUSTIFICATION:

MENG 5090G, MENG 5335G, MENG 5531G, MENG 5533G, MENG 5891G, MENG 5231G, MENG 7239 and MFGE 5533G are added in the list of elective courses.

**MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Mechanical Engineering. A second was made by Dr. Town, and the motion to approve the New Courses, Revised Courses, and Revised Programs was passed.**

**E. College of Education**

*Dr. Deborah Thomas presented the agenda items for the College of Education.*

**Department of Curriculum, Foundations, and Reading**

New Course:

[EDUF 8130: Advanced Study of Learning Theories and Applications](#)

JUSTIFICATION:

Course required as part of the learning, development, and curriculum strand of the Curriculum Studies doctoral degree. This course will take the place of EDUF 7130 in the program so all courses in the LDC strand are at the 8000 level.

Revised Course:

[READ 8839: Field Project in Reading](#)

JUSTIFICATION:

The grading for all 8839 courses whether READ or ESED has always been S/U. For some unknown reason, the READ 8839 course was changed to an A-F scale. The reading faculty did not request this and would like it changed back. This change is an attempt to restore the course grading system as it was in the past. The S/U system is a better fit for the action research project. The student either passes the written paper and oral defense or they are unsatisfactory. Corrected repeatable status.

Revised Program:

[EDD-CURS: Curriculum Studies Ed.D.](#)

JUSTIFICATION:

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

The statement of purpose admission requirement was added to assist with selection of program candidates.

Additional language was inserted to allow students to opt out of the program and receive an Ed.S. degree. Students must complete all coursework and candidacy exam to be eligible for this option.

Insertion of EDUF 8130 in the program of study. This course will take the place of EDUF 7130 in the program so all courses in the LDC strand are at the 8000 level.

**MOTION: Dr. Konkle made a motion to approve the agenda items submitted by the Department of Curriculum, Foundations, and Reading. A second was made by Dr. He, and the motion to approve the New Course, Revised Course, and Revised Program was passed.**

#### **Department of Elementary and Special Education**

##### New Courses:

##### [SPED 7333: Special Education Leadership](#)

##### *JUSTIFICATION:*

SPED 7333: Special Education Leadership is being added to the MED program core curriculum to better address the Council for Exceptional Children (CEC) Advanced Standards for teacher preparation. It is replacing SPED 7136: Language Development which is typically addressed in initial certification programs and is currently offered in the SPED MAT initial certification degree. SPED 7333 addresses the leadership emphasis in the CEC advanced standards.

##### [SPED 7334: Advanced Behavior Management](#)

##### *JUSTIFICATION:*

SPED 7334: Advanced Behavior Management is being added to the MED program core curriculum to better address the Council for Exceptional Children (CEC) Advanced Standards for teacher preparation and to further differentiate the MED program from the Initial MAT certification program. It is replacing SPED 7631: Perspectives on Char of Mild Disabilities which is offered as a part of the SPED MAT program and is traditionally covered as part of an initial certification program.

##### [SPED 7335: Instructional Approaches in Special Education](#)

##### *JUSTIFICATION:*

SPED 7335: Instructional Approaches in Special Education is being added to the MED program core curriculum to better address the Council for Exceptional Children (CEC) Advanced Standards for teacher preparation and to further differentiate the MED program from the Initial MAT certification program. It is replacing SPED 7632: Methods for Mild Disabilities which is offered as a part of the SPED MAT program and is traditionally covered as part of an initial certification program.

##### Revised Programs:

##### [MED-SPED: Special Education \(Grades P-12\) M.Ed. \(Online\)](#)

##### *JUSTIFICATION:*

The background check admission requirement has been removed for most COE graduate programs given that background checks are already required for educator certification or the program does not require field or clinical placements.

The Special Education Transition Specialist Endorsement is being inactivated and will no longer be offered to students in the M.Ed. program.

##### Course Changes to MED POS

1. Removal of pre reqs from SPED MED - The pre reqs are removed from the SPED MED. All MED candidates are required to be certified in SPED upon admission and content in the pre reqs is typically addressed in initial certification programs. There are no PSC requirements to include these in the program.
2. Removal of SPED 7136 (Language Development) from Core Requirements - SPED 7136 is a core course typically addressed in initial certification programs and is currently offered in the SPED MAT initial certification degree. The SPED faculty collaborated to develop SPED 7333: Special Education Leadership to better align the program core to the Council for Exceptional Children (CEC) advanced teacher preparation standards and reflect an advanced degree in Special Education. SPED 7333 addresses the leadership emphasis in the CEC advanced standards.
3. Removal of SPED 7631 (Perspectives) and SPED 7632 (Methods) from General Curriculum - Both SPED 7631 and 7632 are courses typically addressed in initial certification programs and are currently offered in the SPED MAT initial certification degree. The SPED faculty collaborated to develop SPED 7334 (Adv Beh Mang) and SPED 7335 (Instr Approaches) to better align the general curriculum to the Council for Exceptional Children (CEC) advanced teacher preparation standards and reflect an advanced degree in Special Education.

4. Program of Study Course Rotation Adjustment - Due to the addition of the new courses in the POS - EDUF 7130 (Learning Theories) is move from the first summer semester to the second summer semester to make room to offer SPED 7333 (SPED Leadership). SPED 7333 is needed in the initial semester to prepare candidates for the leadership emphasis in the CEC advanced standards.

[MAT-SPECED: Teaching M.A.T. \(Concentration in Special Education P-12\) \(Online\)](#)

*JUSTIFICATION:*

Removed edTPA language since it is no longer required for teacher certification. Revised related requirements and language in SLOS.

The need to repeat or skip a course may delay program completion. This statement was added to clearly articulate potential consequences of missing/altering steps in course progression.

Deleted language about Student Teaching Orientation because it is no longer offered by the clinical office.

TOEFL score requirements were removed. Passing scores are set at the institutional level.

[EDS-SPED: Special Education \(Grades P-12\) Ed.S. \(Online\)](#)

*JUSTIFICATION:*

The Ed.S.in Special Education is revised to reflect the new curriculum and program of study for Ed.S. candidates seeking certification in Special Education. ESED 8330 Teaching and Learning in Diverse P-12 Contexts is a new course and replaces ITEC 8231. EDUR 8434 will no longer be offered. Instead, Ed.S. candidates can elect to take EDUR 8231 Applied Qualitative Research Methods or EDUR 8331 Applied Measurement. ESED 8839 Seminar and Field Study has been revised to reflect a new capstone project. The new course name is ESED 8839 Problem of Practice.

[EDS-ELEM: Elementary Education \(Grades P-5\) Ed.S. \(Online\)](#)

*JUSTIFICATION:*

The Ed.S.in Elementary Education is revised to reflect the new curriculum and program of study for Ed.S. candidates seeking certification in Elementary Education. ESED 8330 Teaching and Learning in Diverse P-12 Contexts is a new course and replaces ITEC 8231. EDUR 8434 will no longer be offered. Instead, Ed.S. candidates can elect to take EDUR 8231 Applied Qualitative Research Methods or EDUR 8331 Applied Measurement. ESED 8839 Seminar and Field Study has been revised to reflect a new capstone project. The new course name is ESED 8839 Problem of Practice.

*Deleted Program:*

[ENDORS-SETSE: Special Education Transition Specialist Endorsement](#)

*JUSTIFICATION:*

The department code is being revised to reflect the new post consolidation department code.

A new program code is requested to reflect an endorsement program and not a certificate program.

The program title is being revised to omit the word "certificate" from the title as the program is an endorsement.

The delivery method and tuition rate are being corrected to a fully online program as this program is not offered face-to-face.

The transition endorsement admission requirement now aligns with the MED-Special Education (Grades P-12) M.Ed. (Online) program which is one of the endorsements built into the program of study.

**MOTION: Dr. Town made a motion to approve the agenda items submitted by the Department of Elementary and Special Education. A second was made by Dr. He.**

**Dr. Cairney asked for clarification as the why the TOFEL score requirement was removed. Dr. Deborah Thomas stated the score range has changed and rather than updating the score again on the program materials they removed the information as a requirement. Dr. Thomas said the TOFEL score has always been aligned with what the institution requires. They require applicants to take the TOFEL, but they do not specify what the score is.**

Dr. Casler-Failing stated prior to the meeting Dr. Delena Gatch informed her that the mission statement and program SLOs for the MED-SPED and the mission statement for the MT-SPECED do not align with what is on file with IAA. Dr. Casler-Failing will roll the program revisions back and Dr. Thomas will make the suggested revisions.

**AMENDED MOTION:** Dr. Cairney made an amended motion to approve the agenda items submitted by the Department of Elementary and Special Education, with the understanding that the suggested revisions be made. A second was made by Dr. Konkle and the motion to approve the New Courses, Revised Programs, and Deleted Program was passed.

**Department of Leadership, Technology, and Human Development**

Revised Courses:

[EDLD 7530: Transformational School Leadership](#)

*JUSTIFICATION:*

Updated Course Student Learning Outcomes based on revised Standards with the Georgia Professional Standards Commission, Georgia Educational Leadership Standards.

[EDLD 7531: Legal and Ethical Issues in School Leadership](#)

*JUSTIFICATION:*

Updated Course Student Learning Outcomes based on revised Standards with the Georgia Professional Standards Commission.

[EDLD 7532: Managing Human Capital](#)

*JUSTIFICATION:*

Updated Course Student Learning Outcomes based on revised Standards with the Georgia Professional Standards Commission. Due to the continual changes with the GaPSC, specifics about the courses alignment to Standards were removed. Revised no, repeatable for credit and yes, impact educator preparation.

[EDLD 7535: Utilizing Data in Leadership](#)

*JUSTIFICATION:*

Updated Course Student Learning Outcomes based on revised Standards with the Georgia Professional Standards Commission, the Georgia Educational Leadership Standards (GELS).

[EDLD 7536: Developing Professional Learning Communities](#)

*JUSTIFICATION:*

Updated Course Student Learning Outcomes based on revised Standards with the Georgia Professional Standards Commission, the Georgia Educational Leadership Standards (GELS).

[EDLD 7539: Finance for Educational Leaders](#)

*JUSTIFICATION:*

Updated Course Student Learning Outcomes based on revised Standards with the Georgia Professional Standards Commission.

[EDLD 7540: Politics of P-12 Public Education](#)

*JUSTIFICATION:*

Updated Course Student Learning Outcomes based on revised Standards with the Georgia Professional Standards Commission, the Georgia Educational Leadership Standards (GELS).

[EDLD 7737: Supervised Field Experience I](#)

*JUSTIFICATION:*

Updated Course Student Learning Outcomes based on revised Standards with the Georgia Professional Standards Commission, the Georgia Educational Leadership Standards (GELS).

[EDLD 7738: Supervised Field Experience II](#)

*JUSTIFICATION:*

Updated Course Student Learning Outcomes based on revised Standards with the Georgia Professional Standards Commission, the Georgia Educational Leadership Standards (GELS). Added a prerequisite.

[EDLD 7739: Supervised Field Experience III](#)

*JUSTIFICATION:*

Updated Course Student Learning Outcomes based on revised Standards with the Georgia Professional Standards Commission, the Georgia Educational Leadership Standards (GELS). Added a prerequisite.

**MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Leadership, Technology, and Human Development. A second was made by Dr. Town, and the motion to approve the Revised Courses was passed.**

**Dr. Casler-Failing said prior to the meeting she contacted Dr. Thomas with some concerns regarding the course SLOs. She said it was suggested that the program continue to work to improve the SLOs moving forward, but at this point the SLOs are considered acceptable.**

**Department of Middle Grades and Secondary Education**

New Courses:

[FRMS 8231: Foundations of Teaching K-12 Mathematics](#)

*JUSTIFICATION:*

The M.Ed. in Curriculum and Instruction – Accomplished Teaching has a limited number of mathematics education elective courses for those seeking content/content-pedagogy course offerings.

[FRMS 8232: Trends: Math/Science/Computer Education](#)

*JUSTIFICATION:*

The M.Ed. in Curriculum and Instruction – Accomplished Teaching has a limited number of elective courses. This course provides teachers an opportunity to explore how to use content/content-specific (mathematics/science cutting edge) applications to the classroom.

Revised Programs:

[MAT-SCED: Teaching M.A.T. \(Concentration in Secondary Education Grades 6-12\) \(Online\)](#)

*JUSTIFICATION:*

The Georgia Professional Standards Commission (GaPSC) no longer requires completion of edTPA for teacher certification. Program completion requirements were revised to reflect this change.

[MAT-MGED: Teaching M.A.T. \(Concentration in Middle Grades Education Grades 4-8\) \(Online\)](#)

*JUSTIFICATION:*

The Georgia Professional Standards Commission (GaPSC) no longer requires completion of edTPA for teacher certification. Program completion requirements were revised to reflect this change.

[EDS-MGE: Middle Grades Education \(Grades 4-8\) Ed.S. \(Online\)](#)

*JUSTIFICATION:*

The Ed.S. in Middle Grades Education is revised to reflect the new curriculum and program of study for Ed.S. candidates seeking certification in Middle Grades Education. ESED 8330 Teaching and Learning in Diverse P-12 Contexts is a new course and replaces ITEC 8231. EDUR 8434 will no longer be offered. Instead, Ed.S. candidates can elect to take EDUR 8231 Applied Qualitative Research Methods or EDUR 8331 Applied Measurement. ESED 8839 Seminar and Field Study has been revised to reflect a new capstone project. The new course name is ESED 8839 Problem of Practice.

[EDS-SECED: Secondary Education \(Grades 6-12\) Ed.S. \(Online\)](#)

*JUSTIFICATION:*

The Ed.S. degree in Secondary Education is revised to reflect the new curriculum and program of study for Ed.S. candidates seeking certification in Secondary Education. ESED 8330 Teaching and Learning in Diverse P-12 Contexts is a new course and replaces ITEC 8231. EDUR 8434 will no longer be offered. Instead, Ed.S. candidates can elect to take EDUR 8231 Applied Qualitative Research Methods



or EDUR 8331 Applied Measurement. ESED 8839 Seminar and Field Study has been revised to reflect a new capstone project. The new course name is ESED 8839 Problem of Practice.

**MOTION: Dr. Amponsah made a motion to approve the agenda items submitted by the Department of Middle Grades and Secondary Education. A second was made by Dr. He, and the motion to approve the New Courses and Revised Programs was passed.**

**F. College of Arts and Humanities**

*Mr. Norton Pease and Dr. Steven Harper presented the agenda items for the College of Arts and Humanities.*

**Betty Foy Sanders Department of Art**

Deleted Course:

[ARTH 7231: Art and Architecture of the Ancient World](#)

**JUSTIFICATION:**

Course is no longer offered. Course is similar to another existing offering.

**MOTION: Dr. Town made a motion to approve the agenda item submitted by the Betty Foy Sanders Department of Art. A second was made by Dr. He and the motion to approve the Deleted Course was passed.**

**Department of Communication Arts**

Revised Courses:

[LEAD 7700: Professional Communication and Leadership Internship](#)

**JUSTIFICATION:**

GPA pre-requisite is being added to ensure that students who intern have maintained high standards of achievement in program courses preparing them for internships in professional communication and leadership.

Banner title and course description have been slightly updated for clarity. Adding note that SLOs will depend on the nature of the Internship. Adding new cross-listing for new course creating the Study Abroad equivalent course

[LEAD 7800: Independent Study in Professional Communication and Leadership](#)

**JUSTIFICATION:**

Adding course SLOs. Updating/correcting Abbreviated Title for Banner

**MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Communication Arts. A second was made by Dr. Town and the motion to approve the Revised Courses was passed.**

**Department of Music**

Revised Program:

[CERG-MUSC/PF: Certificate in Music Performance](#)

**JUSTIFICATION:**

The precise number of applied lesson credits (which are repeatable from semester to semester) need to be listed to meet our national accreditation requirements. Formatting changes in CIM caused the number of credit hours for each requirement not to show in the printed catalog in the past several years due to a check in the indent box. We have now restored it to the way it was originally approved, including the total number of 14 credits.

**MOTION: Dr. Town made a motion to approve the agenda item submitted by the Department of Music. A second was made by Dr. He and the motion to approve the Revised Program was passed.**

**Department of Writing and Linguistics**

New Course:

[LING 5131G: Applied Linguistics](#)

**JUSTIFICATION:**

This new course will provide TESOL/applied linguistics students a foundational understanding of applied linguistics. For those who enter the TESOL program without such background knowledge, this



course will offer them the opportunity to get the preparation. For the others in the TESOL program, this course gives them choice and flexibility in completing the program on their schedule.

For other graduate students, this course provides them one more choice in the applied linguistics area and an entry point into a post-graduate career in TESOL. This course also provides support for the TCLD programs. Since it will be offered mostly as an online course, it will impact interested students on all campus locations.

This course will be offered to the Stateboro and Armstrong campuses and online.

Revised Course:

[WRIT 7250: Plain Language in Workplace Writing](#)

JUSTIFICATION:

This course is a required course for the Professional Communication and Leadership M.A. program. Moving the course to the 7000-level gives graduate students the experience of a small, graduate student-only seminar and allows students more flexibility to take 5000-level courses as electives. Communication Arts has requested Writing and Linguistics make this change to allow for more flexibility for the elective courses.

This course will be offered on the Armstrong and Statesboro campuses.

**MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Writing and Linguistics. A second was made by Dr. Konkle and the motion to approve the New Course and Revised Course was passed.**

**G. Parker College of Business**

*Dr. Rand Ressler presented the agenda items for the Parker College of Business.*

**Dean's Office**

Revised Courses:

[BUSA 7790: Internship in Business](#)

JUSTIFICATION:

Requested update of general course description and SLOs.

[BUSA 7831: Business Study Abroad](#)

JUSTIFICATION:

Requested update of general course description and SLOs.

[BUSA 7890: Individual Research](#)

JUSTIFICATION:

Requested update of general course description and SLOs.

[WMBA 6000: Human Behavior in Organizations](#)

JUSTIFICATION:

Requested update of general course description and SLOs.

[WMBA 6010: Managerial Accounting](#)

JUSTIFICATION:

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted

[WMBA 6030: Global and International Business](#)

JUSTIFICATION:

Requested update of general course description and SLOs.

[WMBA 6040: Managerial Decision Analysis](#)

JUSTIFICATION:

Adding general course description and student course learning outcomes.

Change CIP code to better reflect the nature of the course.  
Edit the SCLO.

UPDATE 4/13:

The reasons for this change are twofold:

- a) This change makes the course more marketable and current. More importantly, it accurately captures the essence of the content taught in the course.
- b) We are expanding our content and related discussions on business intelligence tools. Specifically, we will be adding a new chapter to our curriculum: Business Intelligence (BI) Tools for Data Analysis. This will also entail the creation of new videos, tutorials and other instructional material necessary to ensure effective student learning and success. This is partly made possible due to the adoption of a new text in consideration of point a: Business Analytics: Data Analysis and Decision Making, 7th Edition, ISBN: 9781305180819.

Edit the SLCOs for compliance.

#### [WMBA 6050: Strategic Marketing](#)

*JUSTIFICATION:*

Course description and Student Learning Outcomes were added as required for assessment purposes.

#### [WMBA 6060: Managerial Finance](#)

*JUSTIFICATION:*

WebMBA (WMBA) courses are developed by a consortium of faculty from 7 universities. The content of this course change request is dictated by that consortium of universities. The General Course Outcomes and SLCOs were added to this curriculum sheet from approved WebMBA consortium curriculum materials

#### [WMBA 6070: Entrepreneurship-New Venture Analysis](#)

*JUSTIFICATION:*

Requested update of general course description and SLOs.

#### [WMBA 6080: Management Information Systems](#)

*JUSTIFICATION:*

WebMBA (WMBA) courses are developed by a consortium of faculty from 7 universities. The content of this course change request is dictated by that consortium of universities. The General Course Outcomes and SLCOs were added to this curriculum sheet from approved WebMBA consortium curriculum materials

Edit SLCOs for compliance.

#### [WMBA 6110: Business Strategy](#)

*JUSTIFICATION:*

Requested update of general course description and SLOs.

Deleted Courses:

#### [WMBA 6020: Managerial Communications](#)

*JUSTIFICATION:*

Course is no longer offered as part of the Georgia WebMBA program.

#### [WMBA 6090: Information Technology Management \(ERP\)](#)

*JUSTIFICATION:*

This course has not been offered, with no plan to offer in the near future. Propose to inactivate.

**MOTION: Dr. Amponsah made a motion to approve the agenda items submitted by the Dean's Office, and a second was made by Dr. He.**

Dr. Casler-Failing will roll the following items back and Dr. Rand Ressler will make the suggested revisions.

- Revise the SLOs in the following revised courses to make them more measurable: BUSA 7790, WMBA 6010, WMBA 6030, WMBA 6040, and WMBA 6080.
- Revise the justifications in WMBA 6050 and WMBA 6060 to address all changes being made.

Dr. Casler-Failing asked for clarification regarding a section in the WMBA 6080 course revision form. She stated “Yes” was inputted for the question “Does this course affect another Department or College?” Dr. Casler-Failing stated she was confused by the justification that stated because the course may be offered outside of Georgia Southern. Dr. Ressler explained that the WMBA classes are part of a consortium and is a cohort model offered with six other universities in the Georgia system. Dr. Ressler said this was an error when they were completing the form and they would clean that up.

**AMENDED MOTION:** Dr. Amponsah made an amended motion to approve the agenda items submitted by the Dean’s Office, with the understanding that the suggested revisions be made. A second was made by Dr. He and the motion to approve the Revised Courses and Deleted Courses was passed.

#### **Department of Economics**

##### Revised Courses:

##### [ECON 7130: Math for Applied Economics](#)

##### *JUSTIFICATION:*

Update General Course Description and Student Learning Course Outcomes.

##### [ECON 7131: Microeconomics](#)

##### *JUSTIFICATION:*

Pending approval, ECON 7130 will be required in the program and successful completion of the math course was shown to enhance student performance in ECON 7131 when ECON 7130 was an admission requirement.

2/25/2021 Update General Course Description and Student Learning Course Outcomes

##### [ECON 7132: Macroeconomics](#)

##### *JUSTIFICATION:*

2/24/21: Update General Course Description and Student Learning Course Outcomes

##### [ECON 7133: International Economics](#)

##### *JUSTIFICATION:*

No Additional Resources Needed

2/25/2021 Update General Course Description and Student Learning Course Outcomes

##### [ECON 7232: History of Economic Thought](#)

##### *JUSTIFICATION:*

2/25/21 Update Gen Course Desc and Student Learning Course Outcomes

4/9/21 Correcting prerequisite per registrar's request. (Initial change was in error...reverting to original wording.)

##### [ECON 7331: Applied Econometrics I](#)

##### *JUSTIFICATION:*

2/25/21 Update Gen Course Desc and Student Learning Course Outcomes

##### [ECON 7332: Applied Econometrics II](#)

##### *JUSTIFICATION:*

2/25/2021 Update General Course Description and Student Learning Course Outcomes

##### [ECON 7333: Economic Forecasting](#)

*JUSTIFICATION:*

2/25/2021 Update General Course Description and Student Learning Course Outcomes

[ECON 7431: Regional Economic Development](#)

*JUSTIFICATION:*

General course description and SLCOs have been added to fulfill CIM requirements.

[ECON 7531: Industrial Organization](#)

*JUSTIFICATION:*

2/25/21 Update Gen Course Desc and Student Learning Course Outcomes

4/9/21 programs impacted corrected to read Applied Economics M.S. and Applied Economics Certificate

[ECON 7631: Advanced Financial Economics](#)

*JUSTIFICATION:*

2/25/2021 Update General Course Description and Student Learning Course Outcomes

[ECON 7632: Financial Economics and Risk](#)

*JUSTIFICATION:*

2/25/2021 Update General Course Description and Student Learning Course Outcomes

[ECON 7890: Individual Research](#)

*JUSTIFICATION:*

No Additional Resources Needed

[ECON 8131: Health Economics](#)

*JUSTIFICATION:*

2/25/21 Update Gen Course Desc and Student Learning Course Outcomes

[ECON 8231: Behavioral Economics](#)

*JUSTIFICATION:*

2/25/2021 Update General Course Description and Student Learning Course Outcomes

[ECON 8331: Applied Dynamic Optimization](#)

*JUSTIFICATION:*

2/25/2021 Update General Course Description and Student Learning Course Outcomes

**MOTION: Dr. Konkle made a motion to approve the agenda items submitted by the Department of Economics. A second was made by Dr. Town.**

**Dr. Casler-Failing will roll the following items back and Dr. Ressler will make the suggested revisions.**

- **Revise pre-requisites in ECON 7232 to include course numbers and ensure alignment with the course description and ensure all SLOs are measurable.**
- **Revise SLOs in ECON 7431 to be measurable, it is also suggested the course have more than one SLO.**
- **Revise the “program affected” section in ECON 7531, both listings refer to the MS.**
- **Correct minor SLO typo listed in ECON 7631.**

**Dr. Casler-Failing stated there is a note on ECON 7632 from the Registrar’s Office where they were questioning if the scheduling type was a “Lecture” or “Seminar”. Dr. Ressler said it should be listed as a “Lecture” but he will confirm with the department. Mr. Wayne Smith said if the second digit in the course is a “6” it should be listed as a “Seminar”. The second digit for a “Lecture” would be listed as 1-5. Mr. Smith said a selected topics should have a zero listed as the second digit.**

**AMENDED MOTION: Dr. Konkle made an amended motion to approve the agenda items submitted by the Department of Economics, with the understanding that the suggested revisions be made. A second was made by Dr. He and the motion to approve the Revised Courses was passed.**

## **Department of Enterprise Systems and Analytics**

### Revised Courses:

#### [CISM 7030: Special Topics in Information Systems](#)

##### *JUSTIFICATION:*

Adding general course description and student course learning outcomes.  
Change meeting month to April.

#### [CISM 7231: ERP Business Process Analysis Using SAP](#)

##### *JUSTIFICATION:*

Providing general course description and student learning course outcomes.  
Change of the prerequisite.  
Change meeting month.  
Change wording of SLCOs.  
Edit GCD.  
Edit SLCOs for compliance.

#### [CISM 7331: Enterprise Systems Analysis](#)

##### *JUSTIFICATION:*

Adding general course descriptions and student learning course outcomes.  
Prerequisite change. Recommended prerequisite added to the catalog description.  
Change meeting month.  
Change wording of SLCO.  
Edit SLCOs for compliance.

#### [CISM 7335: Business Intelligence and Performance Management Systems](#)

##### *JUSTIFICATION:*

Adding general course descriptions and student learning course outcomes.  
Change meeting month.  
Change wording of the SCLO.

#### [CISM 7336: Enterprise Information Systems](#)

##### *JUSTIFICATION:*

Adding general course descriptions and student learning course outcomes.  
Change meeting month.  
Change wording in SLCO.

#### [CISM 7339: ERP Certification Review](#)

##### *JUSTIFICATION:*

Adding general course descriptions and student learning course outcomes.  
The recommended prerequisite is moved to catalog description.  
Change the meeting month.  
Change the wording of SCLO

### Deleted Courses:

#### [CISM 6120: Technology for Executives](#)

##### *JUSTIFICATION:*

This course has not been offered, and there is no plan to offer it in the near future. We believe it should be inactivated.

#### [CISM 7131: Survey of Digital Forensics](#)

##### *JUSTIFICATION:*

This course has not been offered in the past a few years, and there is no plan to offer it in the near future. We believe it should be inactivated.

#### [CISM 7235: ERP Customization for SAP](#)

##### *JUSTIFICATION:*

This course has not been offered. We have no plan to offer it in the near future.

[CISM 7332: Enterprise Data Management](#)

*JUSTIFICATION:*

This course has not been offered for a few years, and there is no plan to offer it in the near future. We believe it should be inactivated.

[CISM 7333: Digital Commerce](#)

*JUSTIFICATION:*

This course has not been offered for a few years, with no plan to offer it in the near future. We request it to be inactivated.

[CISM 7334: IT Strategy and Policy](#)

*JUSTIFICATION:*

This course has not been offered for a few years, with no plan to offer it in the near future. We request it to be inactivated.

[CISM 7431: Project Management](#)

*JUSTIFICATION:*

This course has not been offered. Similar course exists.

[CISM 9630: Information Systems Theories and Research](#)

*JUSTIFICATION:*

This course has not been offered for a few years, with no plan to offer it in the near future. We request it to be inactivated.

[CISM 9631: Seminar in Supply Chain Information Systems](#)

*JUSTIFICATION:*

This course has not been offered for a few years, with no plan to offer it in the near future. We request it to be inactivated.

[CISM 9632: Enterprise Information Systems Theory and Practice](#)

*JUSTIFICATION:*

This course has not been offered for a few years, with no plan to offer it in the near future. We request it to be inactivated.

**MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Enterprise Systems and Analytics Economics. A second was made by Dr. Town.**

**Dr. Casler-Failing will roll the revised courses CISM 7231 and CIMS 7331 back so that the department can revise the SLOs to ensure all are measurable.**

**AMENDED MOTION: Dr. Konkle made an amended motion to approve the agenda items submitted by the Department of Enterprise Systems and Analytics Economics, with the understanding that the suggested revisions be made. A second was made by Dr. Cairney and the motion to approve the Revised Courses and Deleted Courses was passed.**

**Department of Finance**

Deleted Courses:

[FINC 6230: Fundamentals of Corporate Finance](#)

*JUSTIFICATION:*

This course has not been offered for several years and will not be offered in the future.

[FINC 7232: Global Finance](#)

*JUSTIFICATION:*

This course has not been taught in several years and there are no plans to offer it in the future.

[FINC 7233: Investment Management](#)

*JUSTIFICATION:*

The course will no longer be offered.

[FINC 7334: Corporate Financial Theory](#)

*JUSTIFICATION:*

The course will no longer be offered.

**MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Finance. A second was made by Dr. Konkle and the motion to approve the Deleted Courses was passed.**

**Department of Logistics and Supply Chain Management**

Revised Courses:

[BUSA 9333: Advanced Multivariate Methods for Business](#)

*JUSTIFICATION:*

Adding SLOs to CIM

[BUSA 9334: Qualitative Research Methods in Business](#)

*JUSTIFICATION:*

Update CIM with SLOs; Changed 2nd SLO verb from "understand" to "identify" as suggested by committee reviewer(s)

[LSCM 9030: Special Topics in Supply Chain Management](#)

*JUSTIFICATION:*

Adding SLOs to CIM

[LSCM 9131: Logistics Management](#)

*JUSTIFICATION:*

Adding SLO to CIM

[LSCM 9331: Analysis of Secondary Data for Supply Chain Management Research](#)

*JUSTIFICATION:*

Addition of SLO to CIM; Revised 1st SLO as suggested by review committee(s) and added 2nd SLO.

[LSCM 9630: Supply Chain Management Theories](#)

*JUSTIFICATION:*

Addition of SLO to CIM

[LSCM 9631: Research Processes and Philosophies in Supply Chain Management](#)

*JUSTIFICATION:*

Addition of SLO to CIM

[LSCM 9632: Operations Management](#)

*JUSTIFICATION:*

Addition of SLO to CIM.

[LSCM 9633: Research Trends in Logistics](#)

*JUSTIFICATION:*

Addition of SLO to CIM.

[LSCM 9634: Supply Chain Management Research](#)

*JUSTIFICATION:*

Addition of SLO to CIM.

[LSCM 9635: Supply Management](#)

*JUSTIFICATION:*



Addition of SLO to CIM.

[LSCM 9801: Comprehensive Exam Preparation](#)

*JUSTIFICATION:*

Addition of SLO to CIM.

[LSCM 9999: Dissertation](#)

*JUSTIFICATION:*

Addition of SLOs to CIM.

Deleted Courses:

[BUSA 9031: Seminar on Scientific Method, Theory, and Philosophy of Science](#)

*JUSTIFICATION:*

Course was revised to become LSCM 9031

[LOGT 9999: Dissertation](#)

*JUSTIFICATION:*

Course was replaced by LSCM 9999

[MGNT 6330: Business Statistics using Spreadsheet Analysis](#)

*JUSTIFICATION:*

This course has not been offered for many years, with no plan to offer in the near future. Propose to inactivate.

[MGNT 6331: Foundations of Management and Marketing](#)

*JUSTIFICATION:*

No longer offered as part of MBA curriculum.

[MGNT 7339: Applied Regression Analysis and Forecasting for Business](#)

*JUSTIFICATION:*

This course has not been offered for many years, with no plan to offer in the near future. Propose to inactivate.

[MGNT 9030: Special Topics in Management](#)

*JUSTIFICATION:*

No longer relevant - no doctoral program in the Management department.

**MOTION:** Dr. He made a motion to approve the agenda items submitted by the Department of Logistics and Supply Chain Management. A second was made by Dr. Town.

Dr. Casler-Failing will roll the revised courses BUSA 9334 and LSCM 9331 back to the department for them to revise the SLOs to ensure all are measurable.

Dr. Casler-Failing stated the LSCM course revisions only contained one SLO. She said it is not best practice to only have one and asked the department to revisit these courses at a later time to strengthen the SLOs. Dr. Ressler said he would share the information with the department.

**AMENDED MOTION:** Dr. Konkle made an amended motion to approve the agenda items submitted by the Department of Logistics and Supply Chain Management, with the understanding that the SLOs for BUSA 9334 be revised. A second was made by Dr. Town and the motion to approve the Revised Courses and Deleted Courses was passed.

**Department of Management**

Revised Courses:

[BUSA 7030: Special Topics in Business](#)

*JUSTIFICATION:*

Requested update of general course description and SLOs. Removal of prereq of inactivated course.

[MBA 7637: Strategy and Competitive Advantage](#)

*JUSTIFICATION:*

General course outcomes and student learning course outcomes are being added to complete curriculum requirements.

[MGNT 7333: Social Issues in Business](#)

*JUSTIFICATION:*

Prerequisite change; inclusion of general course description and student course learning outcomes.

[MGNT 7335: Entrepreneurship](#)

*JUSTIFICATION:*

Prerequisite change

20-21 Catalog correction.

Changes required to General Course Description and Student Learning Course Outcomes

Deleted Courses:

[BUSA 7314: Team Building](#)

*JUSTIFICATION:*

No longer offered as part of MBA curriculum.

[MGNT 7332: Management for Non-profit Organizations](#)

*JUSTIFICATION:*

No longer offered as part of MBA curriculum.

[MGNT 7334: Global Management](#)

*JUSTIFICATION:*

No longer offered as part of MBA curriculum.

[MGNT 7337: Managing Organizational Change and Development](#)

*JUSTIFICATION:*

No longer offered as part of MBA curriculum.

[MGNT 7338: The Human Resource Process](#)

*JUSTIFICATION:*

No longer offered as part of MBA curriculum.

[MGNT 7431: Project Management](#)

*JUSTIFICATION:*

No longer offered as part of MBA curriculum.

**MOTION: Dr. He made a motion to approve the agenda items submitted by the Department of Management. A second was made by Dr. Cairney.**

**Dr. Casler-Failing will roll the following items back and Dr. Ressler will make the suggested revisions.**

- **Revise the justification in revised course MBA 7637 to ensure it addresses the changes made in the form and details why the changes were made to the course.**
- **Revise SLOs in revised course MGNT 7333 to be measurable.**

**AMENDED MOTION: Dr. Cairney made an amended motion to approve the agenda items submitted by the Department of Management, with the understanding that the suggested revisions be made. A second was made by Dr. Town and the motion to approve the Revised Courses and Deleted Courses was passed.**

**School of Accountancy**

Revised Courses:

[ACCT 7130: Seminar in Financial Accounting](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[ACCT 7131: Selected Topics in Accounting](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[ACCT 7330: Taxation of Corporations and Partnerships](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[ACCT 7331: Taxation of Pass-Through Entities](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[ACCT 7334: Tax Research](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[ACCT 7430: Seminar in Auditing](#)

*JUSTIFICATION:*

To align catalog with the course and insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[ACCT 7530: Seminar in Accounting Information Systems](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[ACCT 7634: Fraudulent Financial Reporting](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[ACCT 7636: Expert Witnessing](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[ACCT 7637: Forensic Accounting Capstone](#)

*JUSTIFICATION:*

The new description better reflects the course.

Acct 7635 is removed as a prerequisite. It is no longer offered and is not required in the certificate program.

[ACCT 7638: Business Valuation](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[ACCT 7680: Professional Problems](#)

*JUSTIFICATION:*

Grading mode changed to be consistent with practice and syllabus.  
General Course Description added  
SLOs revised

[ACCT 7730: Internship in Accounting](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[ACCT 7899: Directed Study in Accounting](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[LSTD 7230: Law and Ethics for Accountants](#)

*JUSTIFICATION:*

To align catalog with the course and insert General Course Description and Student Learning Outcomes, both of which were previously omitted.  
LSTD 6130 is no longer required as a prerequisite

[WLST 7230: Current Legal Issues](#)

*JUSTIFICATION:*

To update the catalog description and to insert General Course Description and Student Learning Outcomes, both of which were previously omitted.  
LSTD 6130 is no longer required as a prerequisite

[WMAC 7130: Seminar in Financial Accounting](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[WMAC 7330: Taxation of Corporations and Partnerships](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[WMAC 7331: Taxation of Pass Through Entities](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[WMAC 7334: Tax Research](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[WMAC 7430: Seminar in Auditing](#)

*JUSTIFICATION:*

To align catalog with the course and insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[WMAC 7530: Seminar in Accounting Information Systems](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[WMAC 7634: Fraudulent Financial Reporting](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[WMAC 7638: Business Valuation](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

[WMAC 7839: Special Topics in Accounting](#)

*JUSTIFICATION:*

To insert General Course Description and Student Learning Outcomes, both of which were previously omitted.

Delated Courses:

[ACCT 5232G: Managerial Accounting III](#)

*JUSTIFICATION:*

Has not been taught for several years.

[ACCT 6130: Accounting and Control](#)

*JUSTIFICATION:*

Legacy course that was an MBA prereq.

[ACCT 7132: Theory of Accounting](#)

*JUSTIFICATION:*

Not taught for several years.

[ACCT 7134: Financial Reporting and Analysis](#)

*JUSTIFICATION:*

Legacy course now replaced

[ACCT 7332: Multijurisdictional Taxation](#)

*JUSTIFICATION:*

Not likely to be taught again

[ACCT 7431: Auditing Practice](#)

*JUSTIFICATION:*

Not taught for several years

[ACCT 7635: Fraud and Society](#)

*JUSTIFICATION:*

Legacy course no longer required

[ACCT 7639: Cyber Forensics and Data Analytics](#)

*JUSTIFICATION:*

Not likely to be taught in the future

[LSTD 6130: Legal Environment of Business](#)

*JUSTIFICATION:*

Legacy course that was an MBA prereq.

[LSTD 7130: Legal and Ethical Issues in Business](#)

*JUSTIFICATION:*

Not taught for several years

[WBUS 7839: Special Topics in Business](#)

*JUSTIFICATION:*

No longer needed.

[WLST 7130: Legal and Ethical Issues in Business](#)

*JUSTIFICATION:*

Not taught for several years

[WMAC 7132: Theory of Accounting](#)

*JUSTIFICATION:*

Not taught for several years

[WMAC 7134: Financial Reporting and Analysis](#)

*JUSTIFICATION:*

Legacy course replaced

[WMAC 7332: Advanced Tax Planning](#)

*JUSTIFICATION:*

Not taught for several years

[WMAC 7431: Auditing Practice](#)

*JUSTIFICATION:*

Not taught for several years

**MOTION:** Dr. Cairney made a motion to approve the agenda items submitted by the School of Accountancy. A second was made by Ms. Ann Fuller.

Dr. Casler-Failing asked that notes from the Registrar's Office regarding whether a course is lecture or seminar be clarified.

Dr. Casler-Failing asked that SLOs be revised as necessary to ensure they are measurable for the revised courses listed below, and Dr. Ressler agreed to make the revisions.

- ACCT 7330, 7331, 7334, 7634, 7636, 7638, 7680, 7730
- WMAC 7330, 7331, 7334, 7430, 7634, 7638

**AMENDED MOTION:** Dr. Konkle made an amended motion to approve the agenda items submitted by the School of Accountancy, with the understanding that the suggested revisions be made. A second was made by Dr. Town and the motion to approve the Revised Courses and Deleted Courses was passed.

- H. Comprehensive Program Reviews** – Dr. Casler-Failing presented the Comprehensive Program Review agenda items in Dr. Delana Gatch's absence. She stated historically the peer review of CPR documents was performed by the Graduate and Undergraduate Curriculum Committees; however, due to the continued increase in course and program revisions/creations, particularly in the Spring semester, the workload has become too much for the committees so a separate committee was established. This is the first year that the newly established committee, the Academic Program Review Steering Committee (APRSC), has reviewed documents utilizing the new rubric developed by an Ad Hoc Committee last year with representation from both of the Curriculum Committees. Dr. Casler-Failing stated the APRSC has completed their review of the 2020-2021 Academic Program Review Self-Study documents and approved the items.

Dr. Casler-Failing said she was concerned with some of the scoring in the program review rubrics. She explained that one of the criteria was to compare program data to other institutions “and/or” other colleges/departments/programs within your university. Dr. Casler-Failing stated as she was completing her self-study documents she interpreted that as “or”, and said she included comparison data, but not outside the university. She contacted Dr. Gatch to ask for clarification and Dr. Gatch explained that prior to the review process all reviewers agreed to interpret that as “and”. Dr. Casler-Failing was told this would be addressed in program reviews moving forward.

Dr. Casler-Failing asked that a motion be made to approve the submitted program reviews.

**MOTION: Dr. He made a motion to approve the 2020-2021 Comprehensive Program Reviews submitted by the College of Education that were reviewed and approved by the APRSC. A second was made by Ms. Fuller and the motion to approve the Program Reviews was passed.**

**The approved program review documents are included at the end of the minutes.**

## VII. OLD BUSINESS

- A. Registrar’s Update** – Mr. Wayne Smith said the Registrar’s Office will enter course information in Banner as soon as possible. Mr. Smith introduced a new employee in their office, Ms. Tywanda Baker. Mr. Smith stated he would send Mrs. Audie Graham the information regarding the course number specifications that are listed in the catalog to include in the minutes (see below).

### Introduction

This section of the catalog offers an alphabetical listing of graduate courses offered at Georgia Southern University, along with the college in which that course is taught. Prerequisites, Corequisites, and Cross Listings are noted at the end of each description. Graduate courses, in general, begin with a 6, 7, 8, or 9. Courses numbered "5000" followed by a "G" are also graduate courses. (See “Course Numbering” below).

### Course Numbering System

In general, the **first digit** of the course corresponds to the level of the class.

5	dual Undergraduate/Graduate
6	Lower Division Graduate
7-8	Upper Division Graduate
9	Doctoral Level Graduate

The **second digit** in the course number indicates the course type.

1-5	Traditional course format/Example: Lecture and Lab
6	Seminar
7	Internships and Practica
8	Independent Study
9	Research
0	Topics Courses

The **fourth digit** indicates the sequence of the course.

A 5000 course number followed by a “G” indicates a Graduate course.



**VIII. ANNOUNCEMENTS** – Dr. Casler-Failing thanked everyone for their hard work and stated the April 15, 2021 Reconvene Graduate Committee meeting is cancelled.

**IX. ADJOURNMENT**

There being no further business, the meeting was adjourned on April 8, 2021 at 10:23 AM.

Respectfully submitted,

Audie Graham, Recording Coordinator

Minutes were approved April 30, 2021 by electronic vote of Committee Members
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**Approved program review documents are below.**

2020-2021 Academic Program Review Peer-Review Summary - Graduate Programs		
	Link to Self-Study Document	Link to Reconciliation Review
College of Education		
<b>Curriculum, Foundations, &amp; Reading</b>		
CERG Applied Research & Evaluation	<a href="https://drive.google.com/file/d/1eS...">https://drive.google.com/file/d/1eS...</a>	<a href="https://drive.google.com/file/d/1yv...">https://drive.google.com/file/d/1yv...</a>
EdD Curriculum Studies	<a href="https://drive.google.com/file/d/1TF...">https://drive.google.com/file/d/1TF...</a>	<a href="https://drive.google.com/file/d/1EC...">https://drive.google.com/file/d/1EC...</a>
EdS Reading Education	<a href="https://drive.google.com/file/d/1_M...">https://drive.google.com/file/d/1_M...</a>	<a href="https://drive.google.com/file/d/1fJk...">https://drive.google.com/file/d/1fJk...</a>
<b>Elementary and Special Education</b>		
MEd Elementary Education	<a href="https://drive.google.com/file/d/1eH...">https://drive.google.com/file/d/1eH...</a>	<a href="https://drive.google.com/file/d/1NY...">https://drive.google.com/file/d/1NY...</a>
MEd Special Education	<a href="https://drive.google.com/file/d/11k...">https://drive.google.com/file/d/11k...</a>	<a href="https://drive.google.com/file/d/1Yb...">https://drive.google.com/file/d/1Yb...</a>
<b>Leadership, Technology, &amp; Human Development</b>		
EdD Educational Leadership	<a href="https://drive.google.com/file/d/12c...">https://drive.google.com/file/d/12c...</a>	<a href="https://drive.google.com/file/d/1-hf...">https://drive.google.com/file/d/1-hf...</a>
EdS Instructional Technology	<a href="https://drive.google.com/file/d/1W...">https://drive.google.com/file/d/1W...</a>	<a href="https://drive.google.com/file/d/1gC...">https://drive.google.com/file/d/1gC...</a>
MEd Educational Leadership	<a href="https://drive.google.com/file/d/18F...">https://drive.google.com/file/d/18F...</a>	<a href="https://drive.google.com/file/d/1H1...">https://drive.google.com/file/d/1H1...</a>
MEd Higher Education Administration	<a href="https://drive.google.com/file/d/161...">https://drive.google.com/file/d/161...</a>	<a href="https://drive.google.com/file/d/12X...">https://drive.google.com/file/d/12X...</a>
<b>Middle Grades &amp; Secondary Education</b>		
EdS Teaching and Learning (P-12)	<a href="https://drive.google.com/file/d/1N...">https://drive.google.com/file/d/1N...</a>	<a href="https://drive.google.com/file/d/1JzI...">https://drive.google.com/file/d/1JzI...</a>
MEd Middle Grades Education	<a href="https://drive.google.com/file/d/1pT...">https://drive.google.com/file/d/1pT...</a>	<a href="https://drive.google.com/file/d/1JA...">https://drive.google.com/file/d/1JA...</a>
MEd Secondary Education	<a href="https://drive.google.com/file/d/1hu...">https://drive.google.com/file/d/1hu...</a>	<a href="https://drive.google.com/file/d/1u6...">https://drive.google.com/file/d/1u6...</a>
<b>TOTALS</b>	<b>12</b>	<b>12</b>